



**Position Available  
Director, Spring Musical  
Children's Theatre of Winnetka**

**Overview:**

Children's Theater of Winnetka (CTW) performs two musicals each year – one in the fall and a second in the spring. Each production is led by one or two directors and is supported by an Assistant Director, Musical Director, Producers, a working Board of Directors, technical professionals, and a team of parent volunteers who stage manage, run costumes, props, publicity, ticket sales, hair and makeup, etc.

The musical is double cast with 35-40 performers in each cast. There are a total of six performances (three per cast). Performances run Thursday, Friday, two on Saturday and two on Sunday.

**Position Available:**

Children's Theatre of Winnetka is seeking an experienced Director to direct its annual Spring Musical (April 2020). The position of Spring Director may be renewed indefinitely with approval by the CTW Board of Directors.

**Job Description:**

Director will be responsible for selecting, with CTW Board approval, auditioning and directing a Broadway musical appropriate for 4th-8th grade performers. Director will organize and plan weekly rehearsal schedules, stage scenes, and choreograph musical numbers in advance of each rehearsal. Director will collaborate with the existing Music Director and Assistant Director/Choreographer as well as a dedicated team of CTW Board members, volunteer parents/alumni, and other technical professionals who create the sets, lighting, set design, props, costumes, publicity, and other related elements.

**Director Qualifications:**

The ideal Director candidate will have professional experience or extensive amateur experience directing and teaching acting, singing and dancing. The candidate will have a strong track record working with children for at least 3-5 years as well as strong leadership and communication skills required to collaborate with volunteers, professional colleagues, our partners at the Winnetka Community House, parents and child performers. Director must really enjoy children, strive for excellence, but also be patient and supportive.

## Time Commitment:

- **Pre-Rehearsal Planning** Mid-August through Mid-January - Typically 2-5 hours/week.
- **Auditions** Mid-January: Plan content and oversee four days of auditions/callbacks in mid-January: Typically 15-16 hours/total.
- **Rehearsals** Mid-January through Mid-April: Tuesdays and Thursdays from 4pm - 7pm , (until 8pm the final three weeks, if needed), Fridays from 4-6pm (if needed) and Saturdays from 9am - 1pm.
- **Weekly Production Meeting** Beginning January: Two hours for weekly production meetings.
- **Tech/Dress Rehearsals/Performances:** Approximately nine days total. Three technical (approximately 6 hours each) and two dress rehearsals (approximately four hours each) and six performances (approximately four hours each day on Thursday/Friday and approximately eight hours each day on Saturday/Sunday).

## How to Apply:

Interested candidates should submit a resume and list of three references to [CTWsince1974@gmail.com](mailto:CTWsince1974@gmail.com). You are welcome to submit any visuals that support your work. Qualified candidates will complete an interview process with the Director Search Committee, and also have an opportunity to meet members of the CTW Board of Directors.

## Fee:

\$6,000+ Commensurate with Experience

## About Children's Theatre of Winnetka:

Children's Theatre of Winnetka is a not-for-profit organization operating under the auspices of Winnetka Community House. CTW was founded in 1974 by Winnetka residents and performers, Barbara Weldon and Lu Sunkel to give children interested in performing arts the same level of opportunity as children who participated in organized sports activities. The goal of CTW is to teach and involve children in all aspects of a musical theater production – both on stage and behind stage, and to provide a safe, collaborative and supportive environment for children to gain confidence, develop their performance skills, grow as performers and individuals, and develop an appreciation for the arts. For more information, visit:

[www.childrenstheatrewinnetka.com](http://www.childrenstheatrewinnetka.com)