

Actor's Name: _____

Children's Theatre of Winnetka

Attendance Policy Procedure & Rehearsal Schedule - Spring 2026 High School Musical

At CTW, we expect children to attend all rehearsals unless they are ill or there is a family emergency. However, we also understand important family or required school commitments may need to be accommodated.

Please indicate on the calendar only unavoidable commitments (school or personal) for which you would like your child to be excused from rehearsal. The Board must still approve any requested absences before casting. Please do not request more than 2 absences. *These requests will be denied.*

Please note that if your child is absent and misses a certain scene, it is possible they will not be able to be in that scene.

Actor's availability is one of many factors considered when casting. This will be your only opportunity to request an absence unless for illness or family emergency. No Absences will be excused beginning April 1st.

*Cast 1 will rehearse Tuesdays and Thursdays 4:00 - 6:00, Saturdays 12:00-2:00
EXCEPTIONS WILL OCCUR.*

*Cast 2 will rehearse Tuesdays and Thursdays 6:00 - 8:00, Saturdays 10:00-12:00
EXCEPTIONS WILL OCCUR.*

You may not be called for all these dates, but please keep them open. Occasionally, you may be asked to stay a little longer, or come in a little earlier for costumes.

Some leading roles may be called from 10am - 2pm on Saturdays.

THIS FORM MUST BE SIGNED & RETURNED BY CALLBACKS TO BE CONSIDERED FOR A ROLE!

Additional attendance related notes:

Day	Date	Time	Reason for requested absence
Tuesday	Jan 20	4:00-8:00	
Thursday	Jan 22	4:00-8:00	
Saturday	Jan 24	10:00-2:00	
Tuesday	Jan 27	4:00-8:00	
Thursday	Jan 29	4:00-8:00	
Saturday	Jan 31	10:00-2:00	
Tuesday	Feb 3	4:00-8:00	
Thursday	Feb 5	4:00-8:00	
Saturday	Feb 7	10:00-2:00	
Tuesday	Feb 10	4:00-8:00	
Thursday	Feb 12	4:00-8:00	
Saturday	Feb 14	10:00-2:00	
Tuesday	Feb 17	4:00-8:00	
Thursday	Feb 19	4:00-8:00	
Saturday	Feb 21	10:00-2:00	
Tuesday	Feb 24	4:00-8:00	
Thursday	Feb 26	4:00-8:00	
Saturday	Feb 28	10:00-2:00	
Tuesday	Mar 3	4:00-8:00	
Thursday	Mar 5	4:00-8:00	
Saturday	Mar 7	10:00-2:00	
Tuesday	Mar 10	4:00-8:00	
Thursday	Mar 12	4:00-8:00	
Saturday	Mar 14	10:00-2:00	
Tuesday	Mar 17	4:00-8:00	
Thursday	Mar 19	4:00-8:00	
Saturday	Mar 21	10:00-2:00	
Tuesday	Mar 24	4:00-8:00	
Thursday	Mar 26	4:00-8:00	
SPRING	BREAK	No rehearsal	March 28 through April 4
Monday	Apr 6	6:30	Set In (Parents Only)
Tuesday	Apr 7	4:00-8:00	
Thursday	April 9	4:00-8:00	
Saturday	Apr 11	10:00-2:00	
Tuesday	Apr 14	4:00-8:00	Run Through Cast 1
Wednesday	Apr 15	4:00-8:00	Run Through Cast 2
Thursday	Apr 16	4:00-8:00	Run Through Cast 1
Friday	Apr 17	4:00-8:00	Run Through Cast 2
Saturday	Apr 18	9:00-5:00	Tech Cast 1
Sunday	Apr 19	12:00-6:00	Tech Cast 2
Monday	Apr 20	4:00-8:00	Extra Rehearsal-Characters TBD
Tuesday	Apr 21	4:00-9:00	Dress Cast 1
Wednesday	Apr 22	4:00-9:00	Dress Cast 2
Thursday	Apr 23	5:00-9:00	Show Cast 1
Friday	Apr 24	5:00-9:00	Show Cast 2
Saturday	Apr 25	11:00-7:00	Shows Cast 1 & 2
Sunday	Apr 26	11:00-7:00	Shows Cast 1 & 2

I have read the attendance policy and am submitting the only days we are requesting to be absent, other than for illness and family emergency.

Parent's signature

Number of days requesting absence